



403 North Walnut Street • Murfreesboro, TN 37130  
 Phone: 615-890-6565 • Fax: 615-890-9325  
 www.LindaDillon.com • email: Linda@LindaDillon.com

## RENTAL APPLICATION

**Pre-Qualification Application; OR**

Non-refundable Application Fee \$50.00

**Leaving Deposit for: Address** \_\_\_\_\_

**NOTE: FULL Deposit Required To Hold Property**

Price of Unit \$ \_\_\_\_\_ Deposit Amt \$ \_\_\_\_\_

**Move In Date** \_\_\_\_\_

### TENANT #1

**Name** \_\_\_\_\_

**Employer: SINCE** \_\_\_/\_\_\_/\_\_\_ or **NEW**, beginning \_\_\_/\_\_\_/\_\_\_

Social Security # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Company \_\_\_\_\_

Phone: Home / Cell (\_\_\_\_\_) \_\_\_\_\_

Address \_\_\_\_\_ Ste # \_\_\_\_\_

Phone: Work (\_\_\_\_\_) \_\_\_\_\_

City, State \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Wage / Salary \$ \_\_\_\_\_ per Hr / Wk / Mo # Hours / week \_\_\_\_\_

Supervisor's Name \_\_\_\_\_ Phone # \_\_\_\_\_

**Current Address** \_\_\_\_\_ Apt # \_\_\_\_\_

**Other Income** Amounts & Sources: \_\_\_\_\_

City, State, Zip \_\_\_\_\_ Give Notice? \_\_\_\_\_

Rent/Mo \$ \_\_\_\_\_ Rented from \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_

Family / Landlord Name / Mortgage Co \_\_\_\_\_

Landlord Phone: (\_\_\_\_\_) \_\_\_\_\_

### Previous Employer

**Prior Address** \_\_\_\_\_ Apt # \_\_\_\_\_

Company \_\_\_\_\_

City, State, Zip \_\_\_\_\_ Give Notice? \_\_\_\_\_

Address \_\_\_\_\_ Ste # \_\_\_\_\_

Rent/Mo \$ \_\_\_\_\_ Rented from \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_

City, State \_\_\_\_\_ Employed from \_\_\_/\_\_\_/\_\_\_

Family / Landlord Name / Mortgage Co \_\_\_\_\_

Wage / Salary \$ \_\_\_\_\_ per Hr / Wk / Mo Employed to \_\_\_/\_\_\_/\_\_\_

Landlord Phone: (\_\_\_\_\_) \_\_\_\_\_

Supervisor's Name \_\_\_\_\_ Phone # \_\_\_\_\_

### List Names of ALL OTHER Persons Living in the Household

<b>Name</b> _____	Relationship _____	Over age 18? Y N	<b>Name</b> _____	Relationship _____	Y N
<b>Name</b> _____	Relationship _____	Y N	<b>Name</b> _____	Relationship _____	Y N
<b>Name</b> _____	Relationship _____	Y N	<b>Name</b> _____	Relationship _____	Y N

### Pet Information—3 pet maximum—NO Staffordshire or Pit Bull Terriers or mixes allowed

Non-refundable pet privilege fee: \$200/pet; if evidence of undisclosed pet is discovered on premises, \$250/pet will be charged as damages.

Name \_\_\_\_\_ Breed \_\_\_\_\_ Weight \_\_\_\_\_ Sex \_\_\_\_\_ Date of Last Rabies Shot \_\_\_\_\_

Name \_\_\_\_\_ Breed \_\_\_\_\_ Weight \_\_\_\_\_ Sex \_\_\_\_\_ Date of Last Rabies Shot \_\_\_\_\_

Name \_\_\_\_\_ Breed \_\_\_\_\_ Weight \_\_\_\_\_ Sex \_\_\_\_\_ Date of Last Rabies Shot \_\_\_\_\_

### List all VEHICLES owned by tenants (list additional vehicles on back, including recreational vehicles)

Make \_\_\_\_\_ Model \_\_\_\_\_ Color \_\_\_\_\_ Year \_\_\_\_\_

Make \_\_\_\_\_ Model \_\_\_\_\_ Color \_\_\_\_\_ Year \_\_\_\_\_

**TENANT #2**

**Name** \_\_\_\_\_  
 Social Security # \_\_\_\_\_  
 Phone: Home / Cell (\_\_\_\_) \_\_\_\_\_  
 Phone: Work (\_\_\_\_) \_\_\_\_\_  
 E-Mail Address \_\_\_\_\_

**Current Address** \_\_\_\_\_ Apt # \_\_\_\_\_  
 City, State, Zip \_\_\_\_\_ Give Notice? \_\_\_\_\_  
 Rent/Mo \$ \_\_\_\_\_ Rented from \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_  
 Family / Landlord Name / Mortgage Co \_\_\_\_\_  
 Landlord Phone: (\_\_\_\_) \_\_\_\_\_

**Prior Address** \_\_\_\_\_ Apt # \_\_\_\_\_  
 City, State, Zip \_\_\_\_\_ Give Notice? \_\_\_\_\_  
 Rent/Mo \$ \_\_\_\_\_ Rented from \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_  
 Family / Landlord Name / Mortgage Co \_\_\_\_\_  
 Landlord Phone: (\_\_\_\_) \_\_\_\_\_

**Employer:** **SINCE** \_\_\_/\_\_\_/\_\_\_ or **NEW**, beginning \_\_\_/\_\_\_/\_\_\_  
 Company \_\_\_\_\_  
 Address \_\_\_\_\_ Ste # \_\_\_\_\_  
 City, State \_\_\_\_\_  
 Wage / Salary \$ \_\_\_\_\_ per Hr / Wk / Mo # Hours / week \_\_\_\_\_  
 Supervisor's Name \_\_\_\_\_ Phone # \_\_\_\_\_

**Other Income** Amounts & Sources: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Previous Employer**  
 Company \_\_\_\_\_  
 Address \_\_\_\_\_ Ste # \_\_\_\_\_  
 City, State \_\_\_\_\_ Employed from \_\_\_/\_\_\_/\_\_\_  
 Wage / Salary \$ \_\_\_\_\_ per Hr / Wk / Mo Employed to \_\_\_/\_\_\_/\_\_\_  
 Supervisor's Name \_\_\_\_\_ Phone # \_\_\_\_\_

**Provide TWO Emergency Contact Numbers** (who will NOT be living in your household)

Name _____ Phone # _____	Name _____ Phone # _____
Address _____ Apt # _____	Address _____ Apt # _____
City, State, Zip _____	City, State, Zip _____
Applies to which applicant? _____ Relationship: Parent / Relative / Friend	Applies to which applicant? _____ Relationship: Parent / Relative / Friend

**I (We) hereby certify that the answers that I (we) have given in this application are true and correct to the best of my (our) knowledge.**

**I (We) understand that any false answers or statements made will be sufficient grounds for eviction and loss of any security deposits.**

Applicant gives permission for landlord to request a credit check with the local credit bureau, and to inquire about and verify all information provided on this application. **Signature required on pg 3.**

The deposit of \$ \_\_\_\_\_ which accompanies this application will be returned to me in full if the application is rejected. **HOWEVER, if I (we) withdraw the application before approval, the deposit will be returned MINUS a \$50.00 processing fee.**

I have been given the opportunity to review the lease prior to submitting my application.

Initial(s): \_\_\_\_\_

**IF THIS APPLICATION IS APPROVED, AND I (we) FAIL TO MOVE INTO THE PROPERTY AND/OR SIGN THE LEASE, OUR DEPOSIT WILL BE FORFEITED.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**PROPERTY ACCEPTANCE**

\_\_\_\_\_ **I accept the property in as-is condition;** or  
 \_\_\_\_\_ I accept the property with the following contingency request(s):

Initial & date to RELEASE	CONTINGENCY REQUEST
_____ ___/___/___	1. _____ _____
_____ ___/___/___	2. _____ _____
_____ ___/___/___	3. _____ _____



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**TENANT SIGNATURE**

**Verification Authorization**

The applicant gives permission for the landlord to request a credit check with the local credit bureau and to inquire about and verify all rental and other information provided on this application.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

- - - - - **FOR OFFICE USE ONLY** - - - - -

**VERIFICATION REQUEST**

Employee / Resident Name: \_\_\_\_\_ Date: \_\_\_\_\_

Requested by: \_\_\_\_\_, Assistant to Property Manager

**EMPLOYMENT VERIFICATION** — Prompt response is deeply appreciated! **FAX TO: 615-890-9325**

Employer Name: \_\_\_\_\_ Employer Phone Number: \_\_\_\_\_  
 Employee's Hire Date: \_\_\_\_\_ Works \_\_\_\_\_ hrs/wk @ \$ \_\_\_\_\_ / hour / week / month  
 Employee's Job Title: \_\_\_\_\_ Continued employment good? \_\_\_\_\_  
 Verified by: \_\_\_\_\_ Verified by Title: \_\_\_\_\_

**RENTAL HISTORY VERIFICATION** — Prompt response is deeply appreciated! **FAX TO: 615-890-9325**

Property Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
 Tenant is:  Current  Previous Date of Residence: Move-in \_\_\_/\_\_\_/\_\_\_ Move-out Date \_\_\_/\_\_\_/\_\_\_  
 Monthly rate: \$ \_\_\_\_\_ Pay Rating: \_\_\_\_\_ Lease Satisfied?  Yes  No Notice Given?  Yes  No  Not Yet  
 Account Current?  Yes  No Number of NSF checks: \_\_\_\_\_ Late Payments: (after 5th of month)  
 Number of residents on lease: \_\_\_\_\_ Any noise complaints?  No  Yes Pets?  No  Yes, Qty \_\_\_\_\_  
 Asked to vacate?  No  Yes Detainer Warrant filed?  No  Yes Would you rent to them again?  Yes  No  
 Condition of Unit / Comments: \_\_\_\_\_  
 Verified by: \_\_\_\_\_ Title: \_\_\_\_\_